



**Job Title:** *Care Partner: HHA/CNA*

**JOB DESCRIPTION:**

In this role you are truly a Care Partner making a difference in the lives of families and clients serving as a vehicle of empowerment and support to ensure clients live their best lives. Providing personal care, respite care, companion services and coaching services for children and young adults in their homes/community. Delivering care and services to seniors choosing to stay in their own homes as they age. Performing innovative care based on each clients' support plan while ensuring a safe, nurturing and stimulating environment with a high focus on socialization and independence. The goal of this role is to improve the quality of life for each client in our care.

**ROLE AND RESPONSIBILITIES:**

- Provides/ assist with personal care tasks including personal hygiene, dressing, grooming and overall hands on Activities of Daily Living
- Assist with establishing routines, focusing on specific learning needs
- Facilitates and assist clients with light housekeeping and other chores
- Sets up and/or facilitates social activities for clients
- Transports to/from activities including doctors' appointments, shopping etc.
- Provides appropriate re-direction and behavior management when needed
- Provides prompting to take medications as appropriate
- Assist with homework, virtual learning, socialization activities and other tasks as appropriate

**QUALIFICATIONS AND EDUCATION REQUIREMENTS:**

- High school graduate (minimum education)
- HHA/CNA training for Personal Care services
- Prior experience references preferred
- CPR/First Aid, HIV/AIDS and Infection Control Training required
- APD Required Training Certificates



- Driver's license and safe driving record

#### **PREFERRED SKILLS/COMPETENCIES**

- Excellent interpersonal skills
- Ability to communicate with clients at any developmental level
- Patient and empathetic
- Flexible and able to multitask
- Emotionally mature
- Good judgment skills
- High energy/enthusiastic

#### **ADDITIONAL NOTES**

Other responsibilities as assigned, based on the support plan within the Care Partner's scope of practice.

#### *Documents Required*

*Please bring/gather the following documents for Your Care Partner Interview:*

- Social Security Card
- Certified Nursing Assistant / Home Health Aide Certificate
- Driver's License
- Car Insurance
- Proof of Citizenship/Green Card
- Car Registration

Trainings:

- CPR/First Aid
- Alzheimer's
- HIV /AIDs
- Domestic Violence
- Infection Control
- HIPAA (Attain